

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30 - WPM 06-10-2024 ENGLISH 30 - WPM BATCH - 304
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Below the slide pane we get the _____ Pane	Slide	Outline	File	Notes	D
2	Background Format group is in _____ Tab.	Design	Theme	Style	Background	A
3	_____ Menu is available only in Power Point.	Windows	View	Slide Show	Format	C
4	Spelling command is available in _____ tab in PowerPoint	Home	Review	Transition	View	B
5	We can give transition effect in Slide Sort view.	TRUE	FALSE			A
6	Generally, mouse has _____ Buttons.	One	Three	Four	Ten	B
7	Results produced by analog computer are approximate.	TRUE	FALSE			A
8	While reply to E-Mail we need to retype the E-Mail id.	Never	Always	Sometimes	None of these	A
9	Sound and images are not transferred through E-Mail	TRUE	FALSE			B
10	Virus can not come with the E-Mail.	TRUE	FALSE			B
11	Grids on worksheet in MS EXCEL are _____	vertical and horizontal lines	images	graphs	None of these	A
12	Group of selected cell is called as _____	Cell Range	Row	Column Width	Table	A
13	Header and Footer is Used to print common text on each page.	TRUE	FALSE			A
14	Help option is available in _____ Menu	Insert	File	View	Tools	B
15	How many types of Orientation are available in MS-Excel?	One	Two	Three	Four	B
16	CRT Means-	Cathode Ray Tube	Cash Ray Tube	Cathode Read Tube	Cathode Red Tube	A
17	_____ Are input devices.	Printer	Monitor	Plotter	None of these	D
18	Uniform resource locator means	ISP	URL	Ulr	Browser	B
19	Name forerunner of Internet	Microsoft	Google	ARPANET	NSFNET	C
20	In Email CC means Carbon copy	TRUE	FALSE			A
21	Ctrl + O _____	Save Document	Print Document	Open Document	Close Document	C

22	Ctrl + R is used for _____	Re-Open the last closed document	Re-Print the last printed page	Re-Apply the last paragraph formatting	Right align the selected Paragraph	D
23	Ctrl + S _____	Print document	Close document	Save As	Save document	D
24	Ctrl + U _____	Underline the previously deleted text	Undo the last changes	Underline the document name	Underline the selected text	D
25	Ctrl + X _____	Cut	Home	Copy	Paste	A